



ఆంధ్రప్రదేశ్ రాజపత్రము

THE ANDHRA PRADESH GAZETTE PUBLISHED BY AUTHORITY

RULES SUPPLEMENT TO PART I EXTRAORDINARY

No.8

AMARAVATI, MONDAY, MAY 24, 2021

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NOTIFICATIONS BY GOVERNMENT

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TRANSPORT, ROADS & BUILDINGS DEPARTMENT (TR.II)

THE ANDHRA PRADESH PUBLIC TRANSPORT STATE SERVICE - SPECIAL RULES.

[G.O.Ms.No.16, Transport, Roads & Buildings (TR.II), 24th May, 2021.]

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, and under section 4 of Andhra Pradesh State Road Transport Corporation (Absorption of Employees into Government Service) Act, 2019 (Act No.36 of 2019) and of all other powers hereunto enabling the Governor of Andhra Pradesh, hereby makes the following Special Rules for the Andhra Pradesh Public Transport State Services.

1. Short Title:

These Rules may be called the Andhra Pradesh Public Transport State Service Rules, 2021.

2. Constitution:

The Service shall consist of the following categories of posts, namely:-

Class - I : SUPER SCALE SERVICE

Category (1) : Executive Director

Class - II : SPECIAL SCALE SERVICE

Category (1) : Chief Controller of Stores

Category (2) : Chief Engineer (IT)

Category (3) : Chief Mechanical Engineer

Category (4) : Chief Personnel Manager

Category (5) : Chief Traffic Manager/Chief Commercial Manager/
Chief Marketing Manager

Category (6) : Regional Manager

Class – III : SENIOR SCALE SERVICE

Category (1) : Controller of Stores

Category (2) : Deputy Chief Personnel Manager

Category (3) : Deputy Chief Traffic Manager/Deputy Chief Mechanical
Engineer/Works Manager/Divisional Manager

Category (4) : Senior Law Officer

Class – IV : JUNIOR SCALE SERVICE

Category (1) : Assistant Mechanical Engineer/Assistant Works
Manager/Assistant Mechanical Engineer (Tyres)

Category (2) : Assistant Traffic Manager/Assistant Traffic Manager
(Commercial)

Category (3) : Depot Manager

Category (4) : Law Officer

Category (5) : Officer-Under-Training (Technical/General)

Category (6) : Personnel Officer/ Public Relations Officer

Category (7) : Stores Officer/Purchase Officer

Class - V:

Category (1) : Assistant Engineer (Mechanical)

Category (2) : Assistant Manager (Traffic)

Category (3) : Assistant Manager (Personnel)

Category (4) : Assistant Manager (Statistics)

Category (5) : Assistant Manager (Materials/Purchase)

3. Method of Appointment and appointing authority:

Subject to the other provisions in these Rules, the method of appointment and appointing authority for the categories of posts that fall under these Services given in column (3) of the **Annexure-I** are shown in the corresponding entries in column (4) and column (5) thereof, respectively.

4. Rule of Reservation:

General Rules of the State Government for recruitment/Promotion issued from time to time shall apply with regard to Rule of Reservation.

5. Qualifications:

No person shall be eligible for appointment to the categories specified in column (3) of the **Annexure-II** to these Rules and by the method specified in column (4) unless he/she possesses the qualifications specified in the corresponding entry in column (5) thereof.

6. Age:

No person shall be eligible for appointment by Direct recruitment if he/she has completed the age of thirty four (34) years on the first day of July of the year in which the notification for selection is made.

7. Minimum Service:

No person shall be eligible for promotion unless he/she is an approved probationer and has put in not less than five (5) years of service from the date of commencement of probation, in the category from which promotion is made.

Provided that for the categories mentioned at column (3) of **Annexure-II**, minimum service for promotion is mentioned at corresponding entry at column (5) thereof.

8. Probation:

(a) Every person appointed by direct recruitment to any of the posts shall, from the date on which he/she joins duty, be on probation for a total period of two (2) years on duty within a continuous period of three (3) years.

(b) Every person appointed by any of the posts either by promotion or by transfer shall, from the date on which he/she joins duty be on probation for a total period of one (1) year on duty within a continuous period of two (2) years.

9. Training:

(a) Every person appointed by direct recruitment to the categories specified in these Rules shall undergo training for a period of six (6) months as per the programs approved by the Commissioner, Public Transport Department (PTD).

(b) Every person appointed to the Service by direct recruitment to the categories specified in these Rules shall before the commencement of training execute an agreement/bond that he/she shall serve the Department for a period of three (3) years after the completion of training referred to in Sub-rule (a).

(c) He/she will be liable to refund the Government the pay and allowances or any other remuneration received by him/her in addition to the amount spent by the Government on his/her training etc.,

- (i) If he/she fails to serve the Department for a minimum period of three (3) years after the completion of his/her training, for any reason; or
- (ii) If he/she discontinues the training or is discharged from the training course for misconduct or any other reason; or
- (iii) If he/she secures any other employment elsewhere other than the State Government.

(d) The period of training shall count as duty period for the purposes of Probation, Increment, Leave and Pension / CPS (Contributory Pension Scheme) / Employees Provident Fund Organization (EPFO) or as notified by the Government.

10. Tests:

- (a) Every person appointed by direct recruitment to any post in the Service shall pass the Departmental Examination within the period of probation.
- (b) No person shall be eligible for appointment by promotion to the categories specified in column (3) of the **Annexure-III** to these Rules unless he/she has already passed Departmental qualifying Test, as shown at corresponding entry in column (4) thereof.

11. Unit of Appointment:

For purposes of appointment by direct recruitment or by transfer, discharge from service, seniority, postings and transfers and such other matters as may be specified by the State Government, the **Unit of appointment is “State”** for all the categories specified in these Rules.

M.T. KRISHNA BABU,
Principal Secretary to Government.

Annexure-I
(See Rule-3)

Method of appointment and Appointing authority:

S.I. No	Category	Post	Method of Appointment	Appointing authority
(1)	(2)	(3)	(4)	(5)
Class-I				
1	Category (1)	Executive Director	By promotion from among the Officers of the rank of Special Scale Service appointed to the category of Regional Manager or its equivalent categories which are interchangeable with that of Regional Manager;	Government
Class-II				
2	Category (1)	Chief Controller of Stores	By transfer of Officer of Special Scale Service in the rank of Regional Manager and its equivalent categories;	Government
3	Category (2)	Chief Engineer (IT)	By transfer of Officer of Special Scale service in the rank of Regional Manager and its equivalent categories;	Government
4	Category (3)	Chief Mechanical Engineer	By transfer of Officer of Special Scale service in the rank of Regional Manager and its equivalent categories;	Government
5	Category (4)	Chief Personnel Manager	a) By promotion from Deputy Chief Personnel Manager of Personnel Department; otherwise b) By transfer of Officer of Special Scale service in the rank of Regional Manager and its equivalent categories;	Government
			Note: A separate inter-se seniority list shall be prepared with all interchangeable Senior Scale service cadre officers based on the date on which one has completed the minimum qualifying service of five (5) years from the date of their appointment to Senior Scale Service on regular basis with probationary rights duly retaining their relative seniority within the category to which they belong and the selections shall be made based on the seniority list thus prepared for promotion to the cadre of Regional Manager or Chief Personnel Manager as applicable.	
6	Category (5)	Chief Traffic Manager / Chief Commercial Manager / Chief Marketing Manager	By transfer of Officer of Special Scale service in the rank of Regional Manager and its equivalent categories;	Government
7	Category (6)	Regional Manager	a) By promotion from the Senior Scale Officers (interchangeable cadres); or	Government

			b) By transfer of Officer in the rank of Special Scale service (interchangeable cadres);	
			Note: A separate inter-se-seniority list of Senior Scale Officers of all interchangeable cadres, shall be prepared based on the date on which one has completed the minimum qualifying service of five (5) years from the date of their appointment to Senior Scale Service on regular basis with probationary rights duly retaining their relative seniority within the category to which they belong and the selections shall be made based on the seniority list thus prepared.	
	Class-III			
8	Category (1)	Controller of Stores	To be filled in alternatively - (a) By promotion from Stores Officers/Purchase Officers; and (b) By transfer of a suitable Senior Scale Officer of the categories of Deputy Chief Mechanical Engineer/Works Manager;	Government
			Note: If suitable candidates as given in (a) are not available, the vacancies shall be filled by the candidates from (b).	
9	Category (2)	Deputy Chief Personnel Manager	To be filled in alternatively - a) By promotion from Personnel Officers; and b) By transfer of a suitable Senior Scale Officer of interchangeable cadres.	Government
10	Category (3)	Deputy Chief Traffic Manager / Deputy Chief Mechanical Engineer/Works Manager/ Divisional Manager	a) By promotion from Junior Scale Officers of interchangeable cadres; or b) By transfer of Senior Scale Officers of interchangeable cadres. Note: A separate inter-se seniority list shall be prepared with all interchangeable Junior Scale service cadre officers based on the date on which one has completed the minimum qualifying service of five (5) years from the date of their appointment to Junior Scale Service on regular basis with probationary rights duly retaining their relative seniority within the category to which they belong and the selections shall be made based on the seniority list thus prepared	Government

11	Category (4)	Senior Law Officer	a) By promotion from Law Officer who was directly recruited; otherwise b) By transfer of a suitable Officer in Senior Scale Service of interchangeable cadres;	Government
		Class-IV		
12	Category (1)	Assistant Mechanical Engineer/Assistant Works Manager/ Assistant Mechanical Engineer (Tyres)	To be filled in the ratio of 2:1 (Promotion: Direct Recruit)	Government
			1) By promotion from Assistant Engineer (Mechanical); and	
			2) By transfer of Junior Scale Officers in Assistant Mechanical Engineer Cadre/by appointment of Officer - Under - Training (Technical) who has successfully completed training; respectively.	
			Note: Those posted as Assistant Mechanical Engineer (Tyres) / Assistant Works Manager shall be trained in Work shop and Tyre Retreading Subjects.	
13	Category (2)	Assistant Traffic Manager/ Assistant Traffic Manager (Commercial)	To be filled in the ratio of 2:1 (Promotion: Direct Recruit)	Government
			1) By promotion from Assistant Manager (Traffic); and	
			2) By transfer of Junior Scale Officers in Assistant Traffic Manager / Assistant Mechanical Engineer cadre/ by appointment of Officer-Under-Training (Tech/ General) who has successfully completed training; respectively	
14	Category (3)	Depot Manager	By transfer of Junior Scale Officer from the Departments of Operations, Mechanical Engineering, Personnel, Accounts, Stores & Purchase and Civil Engineering (except Medical and Security Departments) only, subject to condition that - (a) The ratio of posts to be filled in by such transfer from the Departments be periodically decided by the Government based on cadre strength of Depot Manager;	Government
			(b) A roster with a Unit of 50 posts of Depot Manager cadre, modified from time to time, prescribed as per the ratio among various Departments shall be followed;	

			(c) The position shall be reviewed from time to time on the completion of each roster of the 50 points and the ratio may be revised if necessary.	
			(d) The roster point not availed by Junior Scale Officer of any Department will get lapsed and the roster filling will be continued with Officers of other Departments from next point as per roster;	
15	Category (4)	Law Officer	(a) By transfer of a suitable Junior Scale service Officer possessing degree in Law ; or (b) By direct Recruitment.	Government
16	Category (5)	Officer-Under-Training (Technical/ General)	By Direct Recruitment.	Government
17	Category (6)	Personnel Officer/ Public Relations Officer	To be filled in the ratio of 3:1 (Promotee: Transfer)	Government
			a) By promotion from Assistant Manager (Personnel); and	
			b) By transfer of Junior Scale Officer in Assistant Traffic Manager/ Assistant Mechanical Engineer cadre;	
18	Category (7)	Stores Officer /Purchase Officer	To be filled in alternatively - a)By promotion from Assistant Manager (Materials)/ (Purchase); and b)By transfer of a suitable Junior Scale Officer in Assistant Traffic Manager / Assistant Mechanical Engineer Cadre;	Government
	Class-V			
19	Category (1)	Assistant Engineer (Mechanical)	By promotion from Superintendent (Mechanical);	Commissioner / VC&MD
			Note:- Depending upon the necessity the Assistant Engineer (Mechanical) can also be posted to look after the works in Electrical & Vulcanizing sections.	
20	Category (2)	Assistant Manager (Traffic)	By promotion from Superintendent (Traffic);	Commissioner / VC&MD
21	Category (3)	Assistant Manager (Personnel)	By promotion from Superintendent (Personnel);	Commissioner /VC&MD
22	Category (4)	Assistant Manager (Statistics)	By promotion from Superintendent (Statistics)	Commissioner /VC&MD
23	Category (5)	Assistant Manager (Materials/Purchase)	By promotion from Superintendent (Materials/ Purchase)	Commissioner /VC&MD

M.T. KRISHNA BABU,
Principal Secretary to Government.

Annexure-II
(See Rule-5 and Rule-7)

Qualifications:

Sl.No	Category	Post	Method of Appointment	Qualifications
(1)	(2)	(3)	(4)	(5)
Class-I				
1	Category (1)	Executive Director	By promotion from among the Officers of the rank of Special Scale Service appointed to the category of Regional Manager or its equivalent categories which are interchangeable with that of Regional Manager ;	<p>a) Must have put in a minimum of (15) years service in Junior Scale, Senior Scale and Special Scale services out of which at least five (5) years should be in the category of Regional Manager or equivalent categories (which are interchangeable with RMs); and</p> <p>b) Must have worked for a minimum period of not less than three (3) years as Regional Manager / Deputy Chief Traffic Manager / Deputy Chief Mechanical Engineer/ Works Manager /Divisional Manager / Depot Manager; and</p> <p>c) Out of three (3) years experience prescribed above, atleast one(1) year must have been spent as Regional Manager.</p>
Class-II				
2	Category (1)	Chief Controller of Stores	By transfer of Officers of Special Scale Service in the rank of Regional Manager and its equivalent categories;	Must have put in minimum two (2) years of experience in the rank of Regional Manager in Special Scale Service.
3	Category (2)	Chief Engineer (IT)	By transfer of Officers of Special Scale service in the rank of Regional Manager and its equivalent categories;	Must have put in minimum two (2) years of experience in the rank of Regional Manager in Special Scale Service.
4	Category (3)	Chief Mechanical Engineer	By transfer of Officers of Special Scale service in the rank of Regional Manager and its equivalent categories;	Must have put in minimum two (2) years of experience in the rank of Regional Manager in Special Scale Service.
5	Category (4)	Chief Personnel Manager	<p>a) By promotion from Deputy Chief Personnel Manager of Personnel Department; otherwise</p> <p>b) By transfer of Officers of Special Scale service in the rank of Regional Manager and its equivalent categories;</p>	<p>Must have put in minimum five (5) years of service as such; and</p> <p>Must have put in a total service of not less than ten (10) years in the categories of Deputy Chief Personnel Manager, Personnel Officer /Public Relations Officer in Personnel Department;</p> <p>Must have put in minimum two (2) years of experience in the rank of Regional Manager in Special Scale Service.</p>

			Note: A separate inter-se seniority list shall be prepared with all interchangeable Senior Scale service cadre officers based on the date on which one has completed the minimum qualifying service of five (5) years from the date of their appointment to Senior Scale Service on regular basis with probationary rights duly retaining their relative seniority within the category to which they belong and the selections shall be made based on the seniority list thus prepared for promotion to the cadre of Regional Manager or Chief Personnel Manager as applicable.	
6	Category (5)	Chief Traffic Manager/ Chief Commercial Manager/ Chief Marketing Manager	By transfer of Officers of Special Scale service in the rank of Regional Manager and its equivalent categories;	Must have put in minimum two (2) years of experience in the rank of Regional Manager in Special Scale Service.
7	Category (6)	Regional Manager	a) By promotion from the Senior Scale Officers (interchangeable cadres); or b) By transfer of Officers in the rank of Special Scale service (interchangeable cadres);	Must have put in five (5) years service as such in Senior Scale Service in interchangeable cadres;
			Note: A separate inter-se-seniority list of Senior Scale Officers of all interchangeable cadres, shall be prepared based on the date on which one has completed the minimum qualifying service of five (5) years from the date of their appointment to Senior Scale Service on regular basis with probationary rights duly retaining their relative seniority within the category to which they belong and the selections shall be made based on the seniority list thus prepared.	
	Class-III			
8	Category (1)	Controller of Stores	To be filled in alternatively -	
			(a) By promotion from Stores Officers / Purchase Officers; and	Must be a Graduate of a Recognized University.

				Must have rendered at least five (5) years of service as such;
			(b) By transfer of a suitable Senior Scale Officer of the categories of Deputy Chief Mechanical Engineer /Works Manager ;	
			Note: If suitable candidates as given in (a) are not available, the vacancies shall be filled by the candidates from (b).	
9	Category (2)	Deputy Chief Personnel Manager	To be filled in alternatively - a) By promotion from Personnel Officers/Public Relations Officer ; and	Must possess Degree from any recognized university. Must have rendered at least five (5) years of service as such.
			b) By transfer of a suitable Senior Scale Officer of interchangeable cadres.	Must have worked as Personnel Officer in a Region for a minimum period of three (3) years.
			Note: If suitable candidates as given in (a) are not available, the vacancies shall be filled by the candidates from (b).	
10	Category (3)	Deputy Chief Traffic Manager/ Deputy Chief Mechanical Engineer/ Works Manager/ Divisional Manager	a) By promotion from Junior Scale Officers of interchangeable cadres; or b) By transfer of Senior Scale Officers of interchangeable cadres.	Must possess Degree from a recognized University. Must have put in not less than five (5) years of service as such; Must have spent a minimum period of three(3) years as Depot Manager, out of the total minimum five (5) years of service.

			Note: A separate inter-se seniority list shall be prepared with all interchangeable Junior Scale service cadre officers based on the date on which one has completed the minimum qualifying service of five (5) years from the date of their appointment to Junior Scale Service on regular basis with probationary rights duly retaining their relative seniority within the category to which they belong and the selections shall be made based on the seniority list thus prepared.	
11	Category (4)	Senior Law Officer	a) By promotion from Law Officer who was directly recruited; otherwise	Must have put in not less than five(5) years of service as such;
			b) By transfer of a suitable Officer in Senior Scale Service of interchangeable cadres;	Must be Law Graduate from a recognized University; and
				Must have put in not less than two (2) years of service in Senior Scale Service of interchangeable cadres;
		Class-IV		
12	Category (1)	Assistant Mechanical Engineer/ Assistant Works Manager/ Assistant Mechanical Engineer (Tyres)	To be filled in the ratio of 2:1 (Promotion: Direct Recruit). 1) By promotion from Assistant Engineer (Mechanical); and	Must have passed Degree/ Diploma in Mechanical or Automobile Engineering from a recognized University;
				Must have put in not less than Five (5) years of service as such;
			2) By transfer of Junior Scale Officers in Assistant Mechanical Engineer Cadre/ by appointment of Officer - Under Training (Technical) who has successfully completed training; respectively.	
			Note: Those posted as Assistant Mechanical Engineer (Tyres)/Assistant Works Manager shall be trained in Work shop and Tyre Retreading Subjects.	

13	Category (2)	Assistant Traffic Manager / Assistant Traffic Manager (Commercial)	To be filled in the ratio of 2:1 (Promotion: Direct Recruit).	Must be a Graduate from a Recognized University ;
			1) By promotion from Assistant Manager (Traffic); and	
				Must have put in not less than Five (5) years of service as such;
			2) By transfer of Junior Scale Officers in Assistant Traffic Manager / Assistant Mechanical Engineer cadre/ by appointment of Officer-Under- Training (Tech/ General) who has successfully completed training; respectively	
14	Category (4)	Law Officer	a) By transfer of a suitable Junior Scale Officer possessing degree in Law ; or b) By direct recruitment	Must be a Law Graduate from a recognized University; The candidate -
				Must be a Law Graduate from a recognized University;
				Must have had not less than three(3) years experience of Court appearance, exclusive of the period of Apprenticeship in Law; and
				Note:- Preference will be given to candidates with experience -
				i) In handling cases connected with Labour Laws or Motor Vehicles Law or both; or in the work of Industrial Relations Department of a large sized Industrial Organization.
15	Category (5)	Officer-Under-Training (Technical/ General)	By Direct Recruitment	Officer-Under-Training (Technical): The candidate -
				i) Must be a Graduate in Mechanical / Automobile /Electrical Engineering from a recognized University or have passed Associate Membership Examination of the Institution of Engineers (India) in Mechanical/ Automobile / Electrical Engineering;
				Officer- Under- Training (General): The candidate -
				ii) Must be a Graduate in Engineering from a Recognized University or have passed Associate Membership examination of the Institution of Engineers (India) in any discipline of Engineering; or

				ii) Must be a Graduate in Law from a recognized University/ Institution; or iii) Must hold a PG Degree in any subject from a recognized University / Institution.
16	Category (6)	Personnel Officer/ Public Relations Officer	To be filled in the ratio of 3:1 (Promotee: Transfer)	
			a)By promotion by selection from the rank of Assistant Manager (Personnel); and b)By transfer of a suitable Junior Scale Officer in Assistant Traffic Manager/ Assistant Mechanical Engineer cadre;	Must possess Degree from a recognized university. Must have put in not less than five(5) years of service as such.
17	Category (7)	Stores Officer/ Purchase Officer	To be filled in alternatively -	
			a) By promotion from Assistant Manager (Materials)/(Purchase); and b)By transfer of a suitable Junior Scale Officer in Assistant Traffic Manager / Assistant Mechanical Engineer Cadre;	Must be a Graduate in any discipline or Diploma in Mechanical / Automobile Engineering from a recognized University/Board; Must have put in not less than five (5) years of service as such;
	Class-V			
18	Category (1)	Assistant Engineer (Mechanical)	By promotion from Superintendent (Mechanical);	Must be in possession of Diploma/ Degree in Mechanical / Automobile engineering;
			Note:-Depending upon the necessity the Assistant Engineer (Mechanical) can also be posted to look after the works in Electrical & Vulcanizing sections.	Must have put in not less than five (5) years of service as such;
19	Category (2)	Assistant Manager (Traffic)	By promotion from Superintendent(Traffic);	Must be a graduate from a recognized University;
				Must have put in not less than five (5) years of service as such;
20	Category (3)	Assistant Manager (Personnel)	By promotion from Superintendent (Personnel);	Must be a Graduate from any recognized University;
				Must have put in not less than five (5) years of service as such;
21	Category (4)	Assistant Manager (Statistics)	By promotion from Superintendent (Statistics)	Must be a graduate from a recognized University;

				Must have put in not less than five(5) years of service as such;
22	Category (5)	Assistant Manager (Materials/ Purchase)	By promotion from Superintendent (Materials/ Purchase)	Must be a Graduate/ Diploma in Mechanical/ Automobile Engineering or any degree from a recognized University;
				Must have put in not less than five(5) years of service as such;

M.T. KRISHNA BABU,

Principal Secretary to Government.

Annexure- III
(See Rule-10)

Tests:

Sl. No	Category	Post	Tests
(1)	(2)	(3)	(4)
Class-V			
1	Category (1)	Assistant Engineer (Mechanical)	The Superintendent (Mechanical) Must have passed the Qualifying examination of Higher Maintenance Management test.
2	Category (2)	Assistant Manager (Traffic)	The Superintendent (Traffic) Must have passed the qualifying Examination of Higher Operational Management.
3	Category (3)	Assistant Manager (Personnel)	The Superintendent (Personnel) Must have passed the qualifying examination of Higher Personnel Management.
4	Category (4)	Assistant Manager (Statistics)	The Superintendent (Statistics) Must have passed departmental Higher Statistical Management examination.
5	Category (5)	Assistant Manager (Materials/Purchase)	The Superintendent (Materials/Purchase) Must have passed the qualifying examination in Higher Materials Management.

Note: No exemption from passing the prescribed test is allowed on the basis of exceeding 50 years of age.

M.T. KRISHNA BABU,
Principal Secretary to Government.

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